

**Enrolment to the PhD programs  
University of Cagliari  
XXX cycle - Academic Year 2014/2015**

In order to enroll, candidates must first fill the online enrolment form available at the web site <https://webstudenti.unica.it/esse3/Start.do> and also upload a recent passport size photo,

**from 15<sup>th</sup> October 2014 until to 20<sup>th</sup> October 2014**

print it, sign, and then deliver (on Monday, Wednesday, Friday, from 9:00 a.m. to 12:00 a.m) or send it by registered letter with advice of receipt (or equivalent system of shipping in foreign Countries) to Segreteria post lauream - Settore Dottorati e Master Università degli Studi di Cagliari, Via San Giorgio n. 12 - ex Clinica Aresu - 09124 Cagliari, Italy

**within 24<sup>th</sup> October 2014**

**Along with the signed enrolment application form, the following documents must be delivered:**

- receipt of the payment of € 21,50 for insurance and revenue tax;
  - Copy of a valid identification document;
  - Self-certification filled out
- (available at <http://www.unica.it/pub/3/index.jsp?is=3&iso=47>)

**In case any problem related to the online enrolment procedure would occur, please mail immediately to [dottoratiemaster@unica.it](mailto:dottoratiemaster@unica.it) . This will stand-by your procedure until any technical problem will be solved.**

Consider the deadline 20<sup>th</sup> October 2014: any request of assistance sent later will not be considered.

May enroll only those candidates that are "AMMESSI"/"ADMITTED". Candidates "IDONEO NON VINCITORE"/" ELIGIBLE NOT WINNERS" will eventually be contacted via email by the PhD office, following the scrolling list.

**Enrolment of candidates with a foreign academic degree**

In order to enroll, candidates holding a foreign academic degree must provide the following documents along with the ones listed above to the Segreteria post lauream-Settore Dottorati e Master, Università degli Studi di Cagliari via San Giorgio n. 12 - ex Clinica Aresu - 09124 CAGLIARI:

- original of their degree authenticated copy;
- sworn Italian translation and legal authentication of their degree
- original declaration of validity (*dichiarazione di valore in loco*) of the foreign degree issued by the competent Italian diplomatic representative in the Country where the academic qualification has been attained (<http://www.cimea.it/default.aspx?IDC=31> - (<http://www.studiare-in-italia.it/studentistranieri/> ).

In case of impossibility to respect the abovementioned deadline, candidates should deliver the last 3 documents within a new deadline set in accordance with the office "Settore dottorati e master".

**The payment** of € 21,50 may be completed according to one of the method reported at <http://www.unica.it/pub/34/show.jsp?id=13832&iso=763&is=34> (*Come pagare le tasse universitarie*).

The paying-in slip will be available online or at the Bank two days after the on-line enrolment.

**Deadline for submission of the above documents: 24<sup>th</sup> October 2014**

Students who do not complete their enrolment within the deadline will automatically be considered as withdrawn and the next candidate(s) in the ranking list shall take their place; the University office will inform by email the next ranked candidates and invite them to enrol within a new deadline set by the office "Settore dottorati e master".

**RECOURSE TO THE T.A.R IS ADMITTED WITHIN 60 DAYS WITH EFFECT FROM 15<sup>TH</sup> OCTOBER 2014.**

**RECOURSE TO THE PRESIDENT OF THE REPUBLIC IS ADMITTED WITHIN 120 DAYS WITH EFFECT FROM 15<sup>TH</sup> OCTOBER 2014.**