

Enrolment to the PhD programs
Università degli Studi di Cagliari
XXIX cycle - Academic Year 2013/2014

In order to enrol, successful candidates must first fill the online enrolment form available at the web site <https://webstudenti.unica.it/esse3/Start.do>

starting from December 20th 2013 until to December 31st 2013

(in case of problem with the on line enrolment procedure, you must send an email to dottoratiemaster@unica.it within December 31st 2013)

print it, sign, and then deliver (on Monday, Wednesday, Friday, from 9:00 a.m. to 12:00 p.m) or send it by registered letter with advice of receipt (or equivalent system of shipping in foreign Countries) to Segreteria post lauream - Settore Dottorati e Master Università degli Studi di Cagliari, Via San Giorgio n. 12 - ex Clinica Aresu - 09124 Cagliari, Italy

within January 10th 2014 (the office will be closed until January 7th).

Along with the signed enrolment application form, the following documents must be delivered:

- 1 passport-sized photos;
- receipt of the payment of € 21,50 for insurance and revenue tax;
- Copy of a valid identification document;
- Copy of Italian tax identification number (codice fiscale);
- Self - certification filled out available at <http://www.unica.it/pub/3/index.jsp?is=3&iso=47>

In case any problem related to the online enrollment procedure would occur, please mail immediately to dottoratiemaster@unica.it . This will stand-by your procedure until any technical problem will be solved.

Consider the deadline 31st December 2013: any request of assistance sent later will not be considered. We will answer to mails after January 7.

Enrolment of candidates with a foreign academic degree

In order to enrol, candidates holding a foreign academic degree must provide the following documents along with the ones listed above to the Segreteria post lauream-Settore Dottorati e Master, Università degli Studi di Cagliari via San Giorgio n. 12 - ex Clinica Aresu - 09124 CAGLIARI:

- original of their degree authenticated copy;
- sworn Italian translation and legal authentication of their degree

original declaration of validity (*dichiarazione di valore in loco*) of the foreign degree issued by the competent Italian diplomatic representative in the Country where the academic qualification has been attained (<http://www.cimea.it/default.aspx?IDC=31> - <http://www.studiare-in-italia.it/studentistranieri/>).

The payment of € 21,50 may be completed according to one of the method reported at <http://www.unica.it/pub/34/show.jsp?id=13832&iso=763&is=34> (*Come pagare le tasse universitarie*). The paying-in slip will be available online or at the Bank two days after the on-line registration.

Deadline for submission of the above documents:

January 10th 2014.

Students who do not complete their enrolment within the deadline will automatically be considered as withdrawn and the next candidate(s) in the ranking list shall take their place; the University office will inform by email the next ranked candidates and invite them to enrol within a new deadline set by the office "Settore dottorati e master".

Recourse to the T.A.R is admitted within 60 days with effect from December 20th 2013.

Recourse to the President of the Republic is admitted within 120 days with effect from December 20th 2013.